**HIGHLAND BAPTIST CHURCH**

**Worship Leader Job Description**

**(Part-time or Bi-vocational)**

Highland Baptist Church is seeking to fill a part-time position responsible for leading and growing in a blinded worship ministry.

**Qualifications**

This individual must continue to grow and mature in their faith so that he/she can model and mentor what that is to those around him/her.

**General Qualifications**

• Must be a born-again Christian  
• Meeting the 1 Timothy 3, Titus 1, and 1 Peter 5 qualifications for church leaders

• Commitment to HBC’s doctrine, vision, values, and beliefs (visit hbcfamily.com for beliefs and doctrine)  
• Commitment to a team approach to ministry  
• Relational style of leadership and ministry  
• Joyful spirit and engaging worship  
• Able to work without direct supervision  
• Proficiency to lead worship (preferred both vocally and with a guitar and/or keyboard)  
• General availability to Senior Pastor and worship band volunteers  
• Experience in leading worship in a blended style setting preferred  
• GED or High School Diploma required, continued education preferred

**Responsibilities**

1. Provide leadership, vision, and passion in the area of music worship ministries and that is in line with the overall vision and mission of HBC.

2. Take the lead in creating and implementing new worship opportunities which align with the mission and vision at HBC.

3. Coordinate with the Senior Pastor to create well-planned and engaging Sunday worship services. This includes leading the Sunday Worship service and overseeing the worship team (vocalists and instrumentalists). Responsibilities include preparation for and leading rehearsals, as well as consulting with the Senior Pastor to coordinate the music for the Sunday service.

4. Develop and administer an annual budget for the worship ministry in accordance with the financial policies of the church.  
5. If available, attend weekly staff meetings and participate in the planning and implementation of church programs that will fulfill the mission and vision of the church. If not available, coordinate a time for a weekly meeting with the Senior Pastor.

6. Assist in planning, implementing and leading worship for special events outside of Sunday worship services. Based on availability.

7. Coordinate with the sound system technicians for worship services, rehearsals, and special events.

8. Prepare Music for the Tarheel Challenge Academy

**Other Responsibilities**

• Work with the Senior Pastor and staff informed of any pertinent situations that arise regarding the worship ministry

• General pastoral responsibilities shared by the team and other duties as required  
• It is anticipated that the duties associated with this position will take approximately 15 hours per week.

**Note:**

The above responsibilities may be adjusted according to the candidates needs of part-time or bi-vocational. This will be determined between the pastor and personnel committee.

**Contact Information**

If you are interested please send your resume along with three references and other information to hbcfamily54@gmail.com. Please include “Worship Leader Search” in the subject line of your email.